

In the unfortunate instance that you have been released from your apprenticeship or traineeship, we want to provide you with as much information as possible should you need Government support during this time.

The Australian Government have announced a COVID-19 supplement for displaced employees.

What is the COVID-19 supplement?

The Federal Government's new COVID-19 Jobseeker supplement is a temporary payment of \$550 each fortnight that will be paid to people who either already receive income support from the government or new recipients of income support, from 27 April for six months. This is in addition to any other payment eligible recipients receive.

Who gets the COVID-19 supplement?

The COVID-19 supplement will be provided to people receiving the following benefits:

- Jobseeker payment
- Sickness allowance
- Youth allowance for jobseekers
- Parenting payment partnered
- Parenting payment single
- Partner allowance
- Farm household allowance

How can I access the supplement?

Try to complete as much of the application process online before you consider going to a service centre or ringing the hotline.

1. Create a MyGov account or log into your existing account my.gov.au
2. If you don't already have one, create a Centrelink account. This normally involves proving your identity by showing three original documents, but you can now simply [call Centrelink](#) (a wait will likely be involved) and identify yourself over the phone. Staff will give you validation over the phone, meaning you can go online and register through MyGov without the need to provide proof of identity documents in person.
3. Log into your MyGov account and ["link" it to your Centrelink account](#). Now you can log into the MyGov portal and click through to your Centrelink account.
4. If you've lost your job and you're applying before 27 April (when this requirement will be waived), you'll need an employment separation certificate for every employer you've worked for in the past 12 months. Contact payroll via email to obtain one of these. payroll@1300apprentice.com.au
5. Make your claim. Log into MyGov, go to Centrelink, and select "Payments and Claims" from the menu. Then select "Claims", then "Make a claim".
6. Choose the category that best describes your circumstance and click "Get started".
7. You'll have to submit any required documents online now (so best to have these on hand), but you'll have two weeks to submit any supplementary documents.
8. As part of the claim, you'll need to book a phone appointment.
9. Centrelink will let you know, once you've completed the previous steps, if your claim has been approved. If it is, they'll tell you when you need to report (which means letting them know how much money you've earned over the past 14 days). The approval may come through your MyGov inbox, the Express Plus Centrelink app or by mail.
10. Once you've been approved, you need to report every two weeks otherwise you won't get paid. This can be done online or by phone.

Helpful links:

www.servicesaustralia.gov.au/individuals/subjects/affected-COVID-19-covid-19

www.news.com.au/finance/economy/australian-economy/COVID-19-australia-how-to-apply-for-the-jobseeker-payment/news-story/50857f9c95b8e54cb79b4994dfb6e7ce

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